

Application for Organization

Requests must meet Fund guidelines and certain restrictions apply. Please check all that apply to your request.

Humanitarian Youth Educational Civic Development

Organization Information

Legal Name of Organization: _____

Mailing Address: _____

Telephone: _____ Fax: _____

Name/Title of Person Submitting Application: _____

Daytime Phone Number: _____ Date of Application: _____

Is your organization an IRS 501(c) (3) Not-For-Profit? Yes No Tax ID#: _____

Attached is a 501 (c) (3) IRS Confirmation letter.

Has this organization ever applied for a grant from PIE&G Communities First Fund? Yes No

If yes, date of application and purpose: _____

Note: An organization can apply once every 6 months. A full 6 months must elapse between grant submissions.

Request for Funds

Project Name: _____

State purpose of request: _____

Grant Request* \$ _____

Total Cost of Project \$ _____

***Not Acceptable**

- Operating Expenses (i.e. overhead, wages, utilities, professional fees, etc.)
- Expenditures already incurred.

List individually other funding sources for this request. Include amounts and whether received, committed, or projected/pending:

Source #1 _____	Amount \$ _____	<input type="checkbox"/> Pending	<input type="checkbox"/> Received
Source #2 _____	Amount \$ _____	<input type="checkbox"/> Pending	<input type="checkbox"/> Received
Source #3 _____	Amount \$ _____	<input type="checkbox"/> Pending	<input type="checkbox"/> Received
Source #4 _____	Amount \$ _____	<input type="checkbox"/> Pending	<input type="checkbox"/> Received

Attachments

The following **MUST** accompany this application:

- Summary of Project Description – includes goals and objectives, cost estimates, etc. (1 page maximum)
- Financial Reports (i.e. audited financial report, balance sheet, annual report or bank statement)
- Current Form 990 (501(c)(3) tax filing)
- List of organization’s current funding sources
- IRS 501(c) (3) documentation.
- List of Board of Directors and Officers.
- Copy of Bylaws

Optional Information:

- Up to three (3) letters of recommendation/support from business associates (must be familiar with but not affiliated with the organization). *These letters must be typed and signed – 1 page maximum*

The information contained in this statement is for the purpose of obtaining funding from the PIE&G Communities First Fund on behalf of the undersigned. The undersigned understands that the information provided herein is used to consider the request for funding, that the information provided is true and complete, and that the PIE&G Communities First Fund may consider this statement as continuing to be true and correct until a written notice of a change is provided. The PIE&G Communities First Fund is authorized to make all inquiries they deem necessary to evaluate the application made herein.

PIE&G Communities First Fund takes the necessary steps to protect the information submitted, but cannot guarantee complete confidentiality. All information submitted is maintained for inspection by auditors and is not returned to the organization.

Signature

Name of Organization: _____
Applicant Signature: _____
Print Applicant Name/Title: _____
Board/Officer Signature (if applicable): _____
Print Board/Officer Name: _____
Date: _____

Mail original (8/12 x 11 paper, one sided) application and related documents to:
PIE&G Communities First Fund
PO Box 308
Onaway MI 49765

Fund Restrictions

The Fund does not make grants for:

- Administrative or general operating expenses (i.e. overhead, wages, utility expenses, etc.)
- Organizations strictly serving outside the 9 county service territory of PIE&G (Alcona, Alpena, Cheboygan, Emmet, Mackinac, Montmorency, Otsego, Oscoda, and Presque Isle).
- Religious activities or programs serving specific religious groups or denominations. However, faith-based organizations may submit inquiries if the project falls within our guidelines and serve a broad segment of the population.
- Individuals, except for scholarships, cultural or educational purposes.
- Fundraising or political campaigns.
- Expenditures already incurred.
- For Profit organizations are excluded.
- Endowment funding.